ORDINANCE NO. _____

1   AN ORDINANCE amending Section 2.76.370 of the Lincoln Municipal Code

2   relating to authorized holidays to provide that eligible employees will be entitled to two

3   noncumulative personal holidays each *payroll* fiscal year and that those holidays may be taken

4   at any time during the *payroll* fiscal year with the prior approval of the appointing authority;

5   and repealing Section 2.76.370 of the Lincoln Municipal Code as hitherto existing.

6   BE IT ORDAINED by the City Council of the City of Lincoln, Nebraska:

7   Section 1. That Section 2.76.370 of the Lincoln Municipal Code be amended

8   to read as follows:

9   **2.76.370   Authorized Holidays**.

10   (a)   The following and, in addition, any other days that may be designated by the

11   Mayor are paid holidays for probationary and regular employees not represented by a

12   bargaining unit: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial

13   Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, day after Thanksgiving, and

14   Christmas Day. In addition, eligible employees will be entitled to the two noncumulative

15   personal holidays each <u>payroll</u> fiscal year. These holidays may be taken at any time during

16   the <u>payroll</u> fiscal year, provided the days selected by the employees have the prior approval

17   of the appointing authority.

18   (b)   Part-time employees shall earn personal holidays on a prorated schedule based

19   upon the average hours earned per work week.

1   (c)   Personal holiday hours may be taken in any increment of not less than two hour

2   blocks for those employees with a pay range prefixed by "N" or "X".

3   (d)   Whenever a holiday falls on a Sunday, the following Monday shall be

4   considered a holiday; whenever a holiday falls on a Saturday, the preceding Friday shall be

5   considered a holiday. Holidays which occur during a vacation, sick, funeral, or injury leave

6   shall not be charged against that leave.

7   Section 2. That Section 2.76.370 of the Lincoln Municipal Code as hitherto

8   existing be and the same is hereby repealed.

9   Section 3. That this ordinance shall take effect and be in force from and after

10   its passage and publication according to law.

Introduced by:

_____

Approved as to Form & Legality:

_____
City Attorney

Approved this ___ day of _____, 2003:

_____
                    Mayor